

## **Regular Meeting of the Board of Trustees**

**Bonsall USD**

**June 15, 2017 5:00PM**

**Bonsall Community Center 31505 Old River Road Bonsall, CA 92003**

- 1. Call to Order and Roll Call**
- 2. Public Comment on Closed Session Items**
- 3. Adjourn to Closed Session**
- 4. Closed Session**
  - 4.1. The Board will consider the appointment, employment, evaluation of performance, discipline, transfer, or dismissal of employees. (Government Code 54957)**
  - 4.2. The Board will discuss its position regarding collective bargaining with the Bonsall Teachers Association and the California School Employees Association, Ch. #703 in order to direct the Superintendent as Chief Negotiator in the matter of BTA and CSEA contracts. (BP/BB9321 & Gov. Code 3549.1)**
  - 4.3. Conference with Legal Counsel - Existing Litigation (Gov. Code 54956.9(a))**
  - 4.4. Conference with Legal Counsel - Potential Litigation (Gov. Code 54956.9(a))**
  - 4.5. Conference with Real Property Negotiators (Gov.Code 54956.8)  
Property location: Parcels adjacent to 7350 West Lilac Road, Bonsall, CA 92003  
Negotiating Party: Ocean Breeze Ranch, LLC Under Negotiations:  
Sale/Transfer**
- 5. Regular Meeting Open Session**
  - 5.1. Roll Call and Establishment of Quorum**
  - 5.2. Welcome to Guests and Pledge of Allegiance**
  - 5.3. Report on Closed Session**
  - 5.4. Approval of Current Agenda**
  - 5.5. Approval of Minutes for the Regular Meeting of May 11, 2017 and the Special Meeting of May 18, 2017**

**Attachments:**  
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Proposed 5-11-17  
Proposed 5-18-17
- 6. Reports**
  - 6.1. Bonsall Elementary PTA, Bonsall West PTA, Vivian Banks Charter Council, Sullivan Middle PTSA, BHS Parent Organization (PING), and Bonsall Education Foundation (BEF)**
  - 6.2. Bonsall Teachers Association and California School Employees Association, and Its Bonsall Chapter #703**
  - 6.3. Management: Bonsall High; Sullivan Middle; Bonsall Elementary; Bonsall West Elementary; Vivian Banks Charter; Educational Services; Student Services; Technology, Facilities, Maintenance and Transportation; and, Pathways Academy Charter**

**Rationale:**  
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Written reports for the month of May were waived by the Superintendent.

Administrators will be given the opportunity to offer oral reports at the board meeting.

#### **6.4. Assistant Superintendent**

**Speaker:**

William Pickering

#### **6.5. Superintendent**

**Speaker:**

Justin Cunningham

**Attachments:**

Pathways 2017-18 SELPA letter  
Bonsall

**6.5.1. Introduction: High School Student Board Member, Shawn McKenzie-Heck**

#### **6.6. Board Member Reports**

**6.6.1. Recognition**

### **7. Public Comments**

**Quick Summary / Abstract:**

This is the appropriate point in the meeting for any members of the audience to speak on matters of special interest or concern.

Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item. The board shall limit the total time for public input on each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

The Board requests that speakers address the Board from the podium.

### **8. Consent Agenda**

**Rationale:**

For the purpose of having efficient meetings, items in this portion of the agenda are considered routine and acted upon by the Board in one motion. It is understood that the Superintendent recommends approval on all items of this part of the agenda. Each item will be deemed considered in full and adopted as recommended. When any Board Member requests the removal of an item from the consent agenda, the item shall be removed and given individual consideration for action as a regular agenda item.

**Recommended Motion:**

It is recommended the Governing Board approve and/or ratify the items on the Consent Agenda as presented.

#### **8.1. Ratification of Personnel Registers**

**Rationale:**

Public Employee Employment/Personnel Action

Public Employee Resignation/Retirement/Leave of Absence/Termination

Extended School Year Register

(Per attached personnel registers)

**Recommended Motion:**

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It is recommended the Governing Board ratify the Classified and Certificated Personnel Registers as presented.

**Financial Impact:**

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To be determined

**Attachments:**

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Certificated

Classified

ESY

**8.2. Ratification of Cafeteria Revolving Cash Report**

**Rationale:**

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Payments from the District Cafeteria Revolving Cash Fund are made to vendors when expeditious payment is required. (Ed Code 42800.5)

**Recommended Motion:**

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It is recommended the Governing Board ratify the Cafeteria Revolving Cash Report as presented.

**Attachments:**

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Cafe RCF May 2017

**8.3. Ratification of Revolving Cash, Collection Advice (May 2017) and Clearing Account (April 2017)**

**Rationale:**

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Payments from the District Revolving Cash Fund are made to vendors when expeditious payment is required. (Ed Code 42800.5)

**Recommended Motion:**

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It is recommended the Governing Board ratify the Revolving Cash Fund,

Collection Advice and Clearing Account activity as presented.

**Attachments:**

Clearing Account April  
Collection Advice  
RCF

**8.4. Approval of Agreement with Santa Fe Paving for Asphalt Work at Sullivan Middle School**

**Speaker:**

David Medcalf

**Rationale:**

Specific asphalt paving in multiple areas at Sullivan Middle School is needed to improve student safety and maintain acceptable accessibility conditions.

1. At the southeast end of the running track, a dirt berm exists. The entirety of the slope from the fire lane to the track is paved except for approximately 700 SF of area near the water meter and backflow prevention valves. This area is in the flow path for water that drains from the track to a storm drain inlet and this condition results in dirt from the track being washed into the storm drain (this is illegal) and also onto the surrounding ac paved area causing it to be very slippery. Many students have slipped on these fines from this runoff although the district has been fortunate no serious accidents have occurred.
2. Also of significant concern is the dirt area between the 6<sup>th</sup> grade portables and classrooms 28 and 29 (SPED). This raw dirt area slopes directly into the sidewalk area of classroom 29 often flooding the sidewalk making access to both 28, 29, and the adjoining restrooms difficult and unsafe. Classroom 29 uses many wheelchairs and during a rain event, when this area floods, it is unsafe. The paving suggested will make water flow towards an existing drain inlet on the west side of this area making the sidewalk safer and keeping the classrooms free of water and debris.

**Recommended Motion:**

It is recommended the Governing Board approve quote and Agreement with Santa Fe Paving for asphalt paving work at Sullivan Middle School.

**Financial Impact:**

\$14,995.00.

**Attachments:**

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Paving quote for work at Sullivan MS

**8.5. Approval of Proposal from CTE for Laboratory of Record Services for the ADA Ramp at Bonsall Elementary School**

**Speaker:**

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David Medcalf

**Rationale:**

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The new ADA compliant ramp being built on the Bonsall ES campus this summer requires some special materials testing and reporting. The plans and specifications, including the Testing and Inspection (T&I) requirements just recently received DSA approval. CTE has provided testing and lab services to the District on multiple past projects and their rates and services are consistent and competitive.

**Recommended Motion:**

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It is recommended the Governing Board approve CTE for Laboratory of Record Services.

**Financial Impact:**

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\$9,754.00

**Attachments:**

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CTE Lab Proposal BES Ramp Installation

**8.6. Ratification of the Literacy Grant Agreement between the Bonsall Unified School District and the San Diego County Superintendent of Schools**

**Speaker:**

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Janet Whiddon

**Rationale:**

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The Bonsall Unified School District entered into a service agreement with the San Diego County Superintendent of Schools to assign the following District Equity Leader roles:

- District Equity & Literacy Leader-Elementary
- District Equity & Literacy Leader-Secondary
- District Equity Leader-Whole Child

**Recommended Motion:**

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It is recommended the Governing Board ratify the agreement with the San Diego County Superintendent of Schools for **District** to provide teachers for the above positions and for the **County** to pay a total of \$10,500 (not to exceed) for the leadership roles provided through September 30, 2017.

**Financial Impact:**

SDCOE agrees to pay the total. Not to exceed \$10,500

**Attachments:**

Literacy Agreement

**8.7. Ratification of Mini-Grant Agreement between San Diego State University Research Foundation and BUSD**

**Speaker:**

William Pickering

**Rationale:**

This Mini-Grant represents a collaborative project with Bonsall High School teachers Dominic Svatos and Daniel Costa and the SDSU Research Foundation.

**Recommended Motion:**

It is recommended the Governing Board ratify the Mini-Grant Agreement between SDSU Research Foundation and BUSD.

**Financial Impact:**

Costs to facilitate project are reimbursable by SDSU up to \$1,500.

**Attachments:**

SDSU Research Foundation Mini Grant 2017

**8.8. Approval of Agreement for Special Services with School Services of California**

**Speaker:**

William Pickering

**Rationale:**

The Agreement between Bonsall Unified School District and School Services of California, Inc. will provide the District with assistance regarding issues of school finance, legislation, school budgeting, and general fiscal issues. The term of this contract shall be for one year, beginning July 1, 2017 and terminating June 30, 2018.

**Recommended Motion:**

It is recommended the Governing Board approve the Agreement with School Services of California.

**Financial Impact:**

\$3,120 for the fiscal year,

**Attachments:**

Agreement School Services of CA

**8.9. Approval of General System Data Agreement with San Diego County Health and Human Services Agency for CALWIN Web Inquiry Access**

**Speaker:**

William Pickering

**Rationale:**

Approval of this agreement will allow appropriate BUSD/Child Nutrition Services staff inquiry access to the CalWIN System through the San Diego Health and Human Services Agency. Use of the CalWIN system will increase LCFF funding and efficiency of payments.

**Recommended Motion:**

It is recommended the Governing Board approve the General System Data Agreement with San Diego County Health and Human Services for CALWIN Web Inquiry.

**Financial Impact:**

Access to CalWin system will be provided at no cost to District. Use of the CalWIN system will increase LCFF funding and efficiency of payments.

**Attachments:**

SDHHS CalWIN Agreement

**8.10. Approval of Independent Contractor Agreement with Tom Krzmarzick for Budget Review and Analysis Services**

**Speaker:**

William Pickering

**Rationale:**

This Independent Contractor Agreement with Tom Krzmarzick is for purposes of an independent budget review and analysis of the District's financial position; services commencing June 12, 2017 and continuing until forty (40) hours of services have been provided. Pursuant to Education Code 178604 and Board Policy 3312 all contracts must be approved by the Board of Trustees.

**Financial Impact:**

Independent Contractor Agreement is established for forty (40) hours of service at the rate of \$100/hour.

**Attachments:**

Independent Contractor Agreement, Tom Krzmarzick

**9. Discussion/Action Items**

**9.1. Presentation: Report by Bonsall USD Energy Manager - Indoor**

## Environmental Services

### Speaker:

Desiree Escandon

### Rationale:

An update report will be provided by Indoor Environmental Services' Desiree Escandon regarding the current status of the district's work being funded by the California Clean Energy Jobs Act Proposition 39 K-12 program.

- Phase 1 work consisted of replacing 55 outdated thermostats with 365-day Programmable Wi-Fi thermostats and 3 HVAC units. This work was completed summer of 2014.
- Phase 2 work consisted of replacing virtually all exterior lighting with LED lamps. This work was completed May 17, 2017.
- Balance of Work consists only of implementation of the Energy Manager Agreement portion.

### Recommended Motion:

Information Item – No action requested

### Financial Impact:

None

### Attachments:

IES Presentation

## 9.2. Presentation: Local Control and Accountability Plan (LCAP)

### Speaker:

Janet Whiddon

### Rationale:

The LCAP and proposed 2017-18 Budget are on file and available for public review at the BUSD offices.

### Recommended Motion:

No action at this time. Item for board review and public hearing.

Adoption of the LCAP will be before the Board of Trustees on June 29, 2017 at 5pm.

### Attachments:

2017-18 Proposed LCAP

## 9.3. Public Hearing: 2017-18 Local Control and Accountability Plan (LCAP) Opened: \_\_\_\_\_ Closed: \_\_\_\_\_

### Speaker:

Janet Whiddon



**Rationale:**

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The Bonsall Unified School District will be holding a public hearing on Thursday, June 15, 2017 at 6:00 p.m. in the Bonsall Community Center. This hearing will be held during the Board's Regular Meeting to review the district's Local Control and Accountability Plan (LCAP) and the 2017-2018 Budget. The LCAP and proposed 2017-18 Budget are on file and available for public review at the BUSD offices. Revisions to the LCAP and/or the 2017-18 Budget may be made in consideration of any feedback (oral or written) from the Public Hearings. The LCAP Adoption and 2017-18 Budget Adoption will then take place at the Special Meeting of the Governing Board of Trustees on June 29, 2017.

Per Education Code Sections 42127 and 52062, two separate Governing Board public meetings, held at least one day apart, are now required for the school district budget hearing and budget adoption. In addition, the LCAP public hearing must occur at the same meeting as the budget hearing and the LCAP adoption must occur at the same meeting as the budget adoption. The LCAP item must precede the budget item at each meeting. The public hearing requires 72 hours public notice and both the 2017-18 budget and LCAP must be adopted on or before July 1, 2017.

**Recommended Motion:**

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No action at this time. Item for board review and public hearing.

Adoption of the LCAP will be before the Board of Trustees on June 29, 2017 at 5pm.

**Attachments:**

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Public Hearing Notice 2017-18 LCAP and Budget

**9.4. Presentation: 2017-18 District Budget**

**Speaker:**

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William Pickering

**Rationale:**

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**Recommended Motion:**

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**Financial Impact:**

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**Attachments:**

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2017-18 Proposed Budget

**9.5. Public Hearing: Proposed 2017-18 Budget for Bonsall Unified School District** Opened: \_\_\_\_\_ Closed: \_\_\_\_\_

**Speaker:**

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William Pickering

**Rationale:**

Education Code 42127(a)(1) requires the Governing Board to hold a public hearing by July 1st each fiscal year. Bonsall Unified School District's proposed 2017-18 budget is being presented for public hearing and review.

**Recommended Motion:**

No action required for this hearing. Budget Adoption will be considered for Action on June 29, 2017.

**Financial Impact:**

Budget projections for Bonsall USD include enrollment growth of 95 students in 2017-18, mainly at the high school. The multi-year projections includes 142 in the 2019-20 school year from the two housing developments that have broken ground, Pala Mesa Highlands and Rio Estrella. The proposed budget reflects positive fund balances in all funds except Vivian Banks Charter School for the 2017-18. Vivian Banks Charter School is deficit spending by about \$59,000 and requires a contribution.

As for the general fund, the District is estimating an increase in 2017-18 of \$1.3 million in LCFF revenue; a total of \$2.8 million over the next three years. The special education population, especially in the high-needs (high-cost) sub-groups, and thus staff continues to grow while the special education revenues remain flat. This dynamic has caused the special education contribution to increase by about \$500,000. In addition, employee pension benefits, STRS & PERS, continue to add approximately \$350,000 per year with no revenue to fund the items; totaling over \$1 million in unfunded cost for the next three fiscal years. The recent contract settlement with the certificated bargaining unit added approximately \$217,000 in cost per year starting in 2016-17, totaling over \$860,000. With the increase in the high school student populations comes the need for additional staff.

**9.6. Consideration of Possible FY2017-18 Budget Reductions**

**Speaker:**

William Pickering

**Attachments:**

Proposed 2017-18 Budget Savings

**9.7. High School Construction Update**

**Attachments:**

Fiscal Report - LLB Appellate Court

**9.8. Approve Proposal from Kunzman Associates, Inc. for Expanded Traffic Report Study Information**

**Speaker:**

David Medcalf

**Rationale:**

Because the Project is being phased, the previously completed traffic

impact analysis must be updated to account for a revised initial opening year. Additionally, the traffic impact analysis will address CEQA checklist items regarding traffic safety hazards, emergency access, and plans for alternative transportation originally not required of a Mitigated Negative Declaration.

**Recommended Motion:**

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It is recommended the Governing Board approve the Proposal from Kunzman Associates, Inc. for Expanded Traffic Report Study Information.

**Financial Impact:**

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\$1,800.00.

**Attachments:**

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Additional Traffic Report Proposal

**9.9. Approve Erickson-Hall Construction Co. for the Work of RFP BUSD 410-07 in accordance with AB 2316.**

**Speaker:**

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David Medcalf

**Rationale:**

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**Board action on this item is inversely linked to the Board action item recommending approval of the proposal from Baker Nowicki to provide Schematic Design Estimating Services. Should the Board vote to approve this item, the recommendation of approval of the proposal from Baker Nowicki to provide Schematic Design Estimating Services would be rescinded and vice versa.**

March 10, 2017, the District issued Request for Proposals (RFP) For Lease-Lease Back (LLB) Services BUSD 410-07 in compliance with Assembly Bill 2316 (AB2316). On April 4, 2017, a mandatory Pre-Submittal Conference was held at the Bonsall Community Center. Four firms attended.

In accordance with AB2316, to be eligible to respond to the RFP, firms were required to complete and submit Board approved prequalification packages. Three firms submitted pre-qualification packages. Staff review found all three respondents qualified to submit a response to RFP BUSD 410-07. On April 18, 2017, the District received responses to RFP BUSD 410-07 from the three prequalified firms.

Also in accordance with AB2316 and as stated in RFP BUSD 410-07, “the District intends to select a LLB Entity that provides the best value to the District by presenting the best combination of responsiveness, price and

qualifications pursuant to Education Code section 17400 et seq. as amended by AB 2316 and in accordance with the best value criteria...” “The committee will individually score each proposal, and then the individual scores will be added to establish the cumulative score for each proposal...”

In addition to review and scoring of the submitted proposals, interviews of the three prequalified firms took place on May 23, 2017. Each respondent was given 50 minutes for introduction, presentation and Q&A. As required by the RFP, “following the interview, the three finalists will be ranked against the other proposers based on strength of the proposal response, interview and presentation. The highest ranked firm will then be selected as the best value LLB Entity for the Project.”

<b>Narrative Responses Scoring</b>			
<b>Responses</b>	<b>WestCoast</b>	<b>Erickson-</b>	<b>Ledcor</b>
	<b>Air</b>	<b>Hall</b>	
Reviewer 1	64	73	67
Reviewer 3	60	71	60
Reviewer 4	56	60	49
Reviewer 5	64	69	62
<b>Best Value Score - Narratives</b>	<b>61.0</b>	<b>68.3</b>	<b>59.5</b>

<b>Interview Responses Scoring</b>			
<b>Interview</b>	<b>WestCoast</b>	<b>Erickson-</b>	<b>Ledcor</b>
	<b>Air</b>	<b>Hall</b>	
Reviewer 1	16	17	16
Reviewer 2	10	16	11
Reviewer 4	21	21	17
Reviewer 5	11	15	10
<b>Best Value Score - Interviews</b>	<b>14.5</b>	<b>17.3</b>	<b>13.5</b>

	<b>WestCoast</b>	<b>Erickson-</b>	<b>Ledcor</b>
	<b>Air</b>	<b>Hall</b>	
<b>Best Value Totals</b>	<b>75.5</b>	<b>85.5</b>	<b>73.0</b>

For both the narrative responses and interviews, Erickson-Hall Construction Co. was the highest ranked firm.

### **Recommended Motion:**

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It is recommended the Governing Board approve Erickson-Hall Construction Co. for the Work of RFP BUSD 410-07.

### **Financial Impact:**

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\$7,350.00 for Schematic Design Estimating, hourly per rates shown in the RFP response. (A second proposal was received through Baker Nowicki in the amount of \$11,200.00)

Other Pre-Construction costs, if requested, to be paid according to hourly rates per RFP response

General Conditions, Special Conditions, and Construction Fees, if requested, per RFP response

## **9.10. Approve Proposal from Baker Nowicki for Schematic Estimating**

### **Speaker:**

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David Medcalf

### **Rationale:**

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**Board action on this item is inversely linked to the Board action item recommending approval to Erickson-Hall Construction Co. for the work of RFP BUSD 410-07 which includes Schematic Design Estimating Services. Should the Board vote to approve this item, the recommendation of approval to Erickson-Hall Construction Co. for the work of RFP BUSD 410-07 which includes Schematic Design Estimating Services would be rescinded and vice versa.**

Project cost estimating functions are required to begin baselining project costs and to provide budget target and variance tracking. In the absence of an agreement between the District and a construction professional, the design architect has proposed to provide the schematic design cost estimating services. The design architect will be using an outside service that provides:

1. Industry standard system/unit pricing with regionally adjusted costs
2. Deliverables showing unit costs and proposed quantities
3. Indirect comparative review for similar projects for which contracts have been let within the past 3-5 years.

**Recommended Motion:**

It is recommended the Governing Board approve the Proposal from Baker Nowicki for Schematic Estimating **ONLY IF** the Board does not approve the selection of the Lease-Lease Back entity for the Work of RFP 410-07.

**Financial Impact:**

\$11,200.00.

**Attachments:**

Baker Nowicki Proposal for Schematic Estimate  
Sample Schematic Estimate

**9.11. Acknowledgement of Receipt of Community Site Selection Interim Report**

**Speaker:**

Member Richard Olson

**Rationale:**

No attachment provided.

**Recommended Motion:**

Discussion item only, no action required.

**Financial Impact:**

None.

**9.12. SECOND READING: Consideration of Guidelines to Create a District Committee to Identify & Analyze New School Campus Site**

**Speaker:**

William Pickering

**Rationale:**

Currently Bonsall High School (BHS) and Sullivan Middle School (SMS) share a campus. This proposed committee will be tasked with identifying &

analyzing all possible sites (including the current site) for the best long-term solution. The committee will be responsible for writing a final report and making a recommendation to the Bonsall Unified School District's Board of Trustees (BOARD). The process could take several months depending on the ability of committee members and number of available sites.

**Recommended Motion:**

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It is recommended the Governing Board establish guidelines for the creation of a district committee to identify and analyze a new school campus site.

**Financial Impact:**

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Some professionals might be necessary to train the committee members on the State site selection process and analysis. Professionals might also be enlisted to identify and research characteristics of possible sites. Because the District is a member of the SDCOE Facilities JPA (FJPA), the committee will first utilize the FJPA services at no cost. Before any professionals are hired, the committee will determine if a budget is necessary and will present it to the BOARD for review.

**Attachments:**

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Site Selection Committee Guidelines 2.0

**9.13. Approval of Tentative Agreement Between the Bonsall Unified School District and the Bonsall Teachers Association FY 2016-17**

**Speaker:**

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William Pickering

**Rationale:**

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Per the recent Tentative Agreement (attached) between the Bonsall Teachers Association (BTA) and the district, a 2% salary increase to the Certificated Salary Schedule is recommended to be implemented for the FY 2016-17.

Tentative Agreement between BUSD and the BTA includes FY 2016-17 Certificated Salary Schedule.

**Recommended Motion:**

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It is recommended the Governing Board approve of a 2% increase adjustment to the Certificated Salary Schedule for 2016-17

**Quick Summary / Abstract:**

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**Financial Impact:**

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FY2016-17: \$217,000 (salary and benefits)

FY2017-18: \$242,000 (salary and benefits)

**Attachments:**

16-17 Agreement with BTA

**9.14. Authorize the Superintendent or Assistant Superintendent to Approve the Purchase of New Vans for Special Education Transportation Needs**

**Speaker:**

David Medcalf

**Rationale:**

The SPED transportation needs continue to grow. The District is currently renting 3 vans at a monthly cost of approximately \$1,500 each resulting in an annual cost of \$54,000 for all 3 vans. In reviewing the options below, it is clear that it would be more fiscally responsible to purchase 3 vans with a payback in the 3-4 year range depending on which option is chosen. Options follow with associated costs.

1. Option 1 - Retrofit 2 vans (V3 and V4) with wheelchair kits and Purchase 3 - 9+1 passenger vans to replace the 3 vans we are currently renting; Estimated Fiscal Impact +/- \$126,000; no w/c backup vehicle
2. Option 2 - Retrofit 2 vans (V3 and V4) with wheelchair kits and Purchase 3 - 9+1 passenger vans and make bus #20 operational. Estimated Fiscal Impact \$136,000; Bus #20 as backup wheelchair vehicle
3. Option 3 - Purchase 2 new vans with wheelchair kits and Purchase 1 – 9+1 new passenger vans and make bus #20 operational. Estimated Fiscal Impact \$147,000; Bus #20 as backup wheelchair vehicle
4. All options above result in the return of the three rented vans.

Option 1		
1	Retrofit V3 with w/c lift	\$6,000.00 estimated
2	Retrofit V4 with w/c lift	\$6,000.00 estimated
3	Replace R1 w/9+1 – new	\$38,000.00 2016 quote
4	Replace R2 w/9+1 – new	\$38,000.00 2016 quote
5	Replace R3 w/9+1 – new	\$38,000.00 2016 quote
		<b>\$126,000.00</b>
Option 2		
1	Retrofit V3 with w/c lift	\$6,000.00 estimated
2	Retrofit V4 with w/c lift	\$6,000.00 estimated
3	Replace R1 w/9+1 – new	\$38,000.00 2016 quote
4	Replace R2 w/9+1 – new	\$38,000.00 2016 quote
5	Replace R3 w/9+1 – new	\$38,000.00 2016 quote
X	Make Bus 20 operational	\$10,000.00 estimated
		<b>\$136,000.00</b>



Option 3		
1V3	No change	
2V4	No change	
3Replace R1 w/9+1 – new	\$38,000.00	2016 quote
4New Van w/c kits (Replace R2)	\$49,500.00	Creative Sales Quote
5New Van w/c kits (Replace R3)	\$49,500.00	Creative Sales Quote
XMake Bus 20 operational	\$10,000.00	estimated
	<b>\$147,000.00</b>	

The Director has met with the regional sales manager for GM Sales and is also reviewing consortium options with the district's Purchasing Director. The cost of retrofitting the district's two Chevrolet vans are estimates and will require hard quotes. The cost stated for the new wheelchair equipped vans from Creative Sales is a solid quote from the dealer. In order to maximize cost avoidance savings and have the SPED fleet ready for the 2017/18 school year beginning in just two months, it is critical to finalize quotes and delivery time frames as soon as possible. In order to finalize delivery timeframes, the district will need to make a commitment to a dealer.

**Recommended Motion:**

It is recommended the Governing Board Authorize the Superintendent or Assistant Superintendent to Approve the Purchase of New Vans for Special Education Transportation needs within the general parameters of Options 1, 2, or 3.

**Financial Impact:**

Estimated to be between \$126,000 and \$147,000; financed, using monthly savings of approximately \$4,500 per month realized from the return of the rented vans.

**9.15. FIRST READING: Approval of Dual Enrollment Partnership Agreement (2017-2020)with Palomar Community College District for College and Career Access Pathways (CCAP)**

**Speaker:**

Lee Fleming

**Rationale:**

Bonsall High partnership with Palomar College is going very strong. BHS

students have taken 2 full semesters on campus, all students passed the courses with a C or higher. All students submit graphics to the San Diego County Fair from their class and 100% of our students received Blue Ribbon 1st place for their work. One of the students has started his own graphic design business as a result of the class and is interning with a company where he provides graphic design services. The partnership is going very well and this agreement is required to update the partnership for the upcoming year. The high school principal has met monthly with a team from Palomar to make this partnership happen and the staff from Palomar has been extremely supportive. This is a first reading.

BHS Students will have access to 8 additional college classes (total of 10/year) on campus including:

- Math for all seniors (4 semester courses)
- Additional Graphic Communication Courses
- 2 additional CTE courses (still deciding, hopefully robotics or manufacturing fields)

BUSD/Palomar partnership summary:

- Students will be enrolled at BHS for the majority of their instructional day (which covers two days at BHS). As long as students are enrolled for 6 of their 8 courses, they will meet the instructional minutes minimum to collect ADA for students
- Palomar College will provide the professor for the course on campus
- Palomar College will use a classroom at BHS
- BUSD will provide materials for the courses. We purchased a mobile lab of computers and Adobe Suite so students can learn the required software for the courses. These computers and software are also used in 4 additional courses on campus with potential for teachers to use them across the board.
- BHS staff and Palomar College staff spend additional time registering students and ensuring all paperwork is complete.

**Recommended Motion:**

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No action at this time. First Reading only.

**Attachments:**

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Palomar CC Agreement CCAP2017

**9.16. FIRST READING: Consideration of CSBA Policy Updates (May 2017)**

**Speaker:**  
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Justin Cunningham

**Rationale:**

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School districts need an up-to-date policy manual in order to govern effectively; an updated policy manual ensures policies reflect new and/or revised state and federal mandates, other current legislation, court rulings and attorney general opinions. The policy updates must have Governing Board approval. This is an update of specific Board Policies as listed based on CSBA recommendations and Board member input and review, as well as Superintendent input and review.

**Recommended Motion:**

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No action at this time. First Reading only.

**Attachments:**

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5-17 Checklist (JC)

5-17 Guidesheet

**9.17. Consideration of Formation of JPA Authorizing District Participation in Pooled GO Bond Program**

**Speaker:**

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Justin Cunningham

**Rationale:**

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California K-14 general obligation (“GO”) bonds are typically structured to allow for refinancing (commonly known as refunding) into lower interest rates eight to ten years from their sale date. Savings from these refundings are passed on to taxpayers through reduced tax rates.

While the refunding of California K-14 GO bonds is common, small-sized GO bonds (e.g., less than \$5 million) are in large part excluded from this market due to the high fixed costs of issuance.

Drawing on our work as financial advisor to CSBA’s Cash Reserve Program, DS&C has developed a method by which these small-sized refundings can be made financially viable through economies of scale achieved by pooling into a single, larger financing.

In order to pool these smaller bonds, a Joint Powers Authority (JPA) would need to be created. This JPA, initially consisting of Bonsall USD and two other school districts, would serve as a conduit for the issuance of pooled refunding bonds. A district’s GO refunding bonds would be purchased by the JPA which would simultaneously sell GO revenue refunding bonds, secured solely by the tax revenue stream from the participants’ GO bonds. DS&C would serve as financial advisor to the JPA and the participating districts.

The GO revenue refunding bonds would be sold through direct placement rather than public sale with the purchaser of the bonds selected through a competitive bid process managed by a licensed broker dealer serving as

placement agent. In this way, numerous expenses can be eliminated including underwriting, legal disclosure and rating fees. There would be no shared risk between the participating districts. Nor would the JPA member districts bear any risk for the GO Revenue Bond's repayment

**Recommended Motion:**

The Superintendent requests direction from the Governing Board to pursue the formation of a JPA Authorizing District participation in pooled GO Bond Program.

**Financial Impact:**

Based on review of the District's outstanding GO bonds, \$1.82 million from the Election of 2005, Series C bonds is available for refunding. Gross savings from this refunding would be approximately \$268,000. If refunded as part of the proposed pool, the costs of issuance would be roughly \$64,000, leaving net savings of \$204,000. These savings would be passed on to District taxpayers.

**Attachments:**

JPA Proposed Pooled GO Bond

**9.18. Clarification of Public Participation Opportunities During Board Meeting to Include Public Comment at Time Agenda Item is Announced**

**Speaker:**

Member Richard Olson

**Rationale:**

Pursuant to Bonsall Unified School District Board Bylaw 9323 public participation in Board meetings is organized, in part, as follows:

"Public Participation

Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. So as not to inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting.

In order to conduct district business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

1. The Board shall give members of the public an opportunity to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board, either before or during the Board's consideration of the item. (Education Code 35145.5, Government Code 54954.3)

2. At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda. The Board shall take no action or discussion on any item not

appearing on the posted agenda, except as authorized by law. (Education Code 35145.5, Government Code 54954.2)..."

It has been suggested the Public Comment questionnaire/slip be modified to provide the speaker with the ability to select one (1) of the following comment opportunities:

1. During Public Comment portion of the agenda; or, in the alternative,
2. Immediately following the Board President's announcement of the agenda item, prior to any presentation or discussion of the item.

**Recommended Motion:**

It is recommended the Public Comment Questionnaire be modified to include two opportunities for addressing the Board.

**Financial Impact:**

No fiscal impact.

**10. Action**

**10.1. Ratification of Commercial Warrant Report**

**Rationale:**

Issuance of commercial warrants requires ratification by the Governing Board on a regular basis. (Ed Code 17605)

**Recommended Motion:**

It is recommended the Governing Board ratify the commercial warrants as presented.

**Financial Impact:**

Total amount of invoices paid in May 2017: \$438,548.34

**Attachments:**

Commercial Warrants - May 2017  
Summary May 2017

**10.2. Ratification of Purchase Order Report**

**Rationale:**

Purchase orders shall be submitted to the Governing Board on a regular basis for ratification. (Ed Code 17605)

**Recommended Motion:**

It is recommended the Governing Board ratify the Purchase Order Report as presented.

**Financial Impact:**

All purchase orders are within budgeted amounts established by the Governing Board for fiscal year 2016-17 per the adopted budget.

**Attachments:**

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Purchase Order Report

**10.3. Authorization to Renew Annual Instructional, Non-Instructional, Assessment, Software and Membership Agreements for the 2017-2018 Fiscal Year**

**Speaker:**

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William Pickering

**Rationale:**

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Pursuant to Government Code 53060 and Board Policy 3312, all contracts must be approved and/or ratified by the Board of Trustees.

Providing an Integrated Learning Environment is part of Bonsall Unified School District's strategic plan in providing Academic Excellence for All Students. Utilizing software provides said environment by reducing student dependency on textbooks, giving them more independence in how they learn and how fast they learn while still achieving growth and proficiency.

**Recommended Motion:**

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It is recommended the Governing Board authorize renewal of annual instructional, non-instructional, assessment, software and membership agreements for the fiscal year 2017-18.

**Attachments:**

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2017-18 Annual Renewals

**10.4. Approval of Increased Monthly Fee for Sullivan Middle School (SMS) After-school Program**

**Speaker:**

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William Pickering

**Rationale:**

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SMS After-School proposes an increase from \$100 a month to \$150 a month.

While a decrease in attendance has been observed in the after school daycare with the opening of the additional Rancho Viejo bus route, many middle-school age siblings remain on campus after release and wait for a high school sibling to finish their school day. As a result, additional supervision is needed. SMS will require all students who are on campus after 3:30pm to enroll in the after-school program.

**Recommended Motion:**

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It is recommended the Governing Board increase the rate for after-school care from \$100 per month to \$150 per month.

**Financial Impact:**

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A \$50 increase, with a projected increased enrollment, will generate additional revenue of at least \$13,200 in addition to providing an important service to SMS families and students.

**10.5. Approval of the 2016-17 District Title I Allocation Plan (Revised)**

**Speaker:**

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William Pickering

**Rationale:**

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The Title I funding for the District is calculated based on the number of students living below the Federal poverty threshold as determined by the free or reduced priced meal program. The District has established a Title I Allocation plan and corresponding budget by site for the Title I Grant.

**Recommended Motion:**

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It is recommended the Governing Board approve the 2016-17 Title I District Allocation Plan (Revised).

**Financial Impact:**

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The Title I Allocation plan is based on the projected 2015-16 grant amount of \$199,720, plus 2014-15 carry-over of \$30,493, for a total of \$230,213.

**Attachments:**

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1617 Title 1 Allocation (revised)

**10.6. Approval of Vivian Banks Charter School (VBCS) Charter Update (June 2017)**

**Speaker:**

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Eric Kosch

**Rationale:**

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This Charter update was completed to insure the VBCS Charter reflected the most current district/state assessment information.

**Recommended Motion:**

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It is recommended that the BUSD Board of Trustees approve the Vivian Banks Charter School Charter Update.

**Financial Impact:**

There is no fiscal impact relative to the update of the Charter.

**Attachments:**

VBCS Charter Update June 2017

**10.7. Approval of Vivian Banks Charter School School-wide Title I Plan (June 2017)**

**Speaker:**

Eric Kosch

**Rationale:**

This update includes a reallocation of Title 1 funding to include budgeting for an English Learner Summer School to take place at VBCS.

**Recommended Motion:**

It is recommended that the BUSD Board of Trustees approve the Vivian Banks School-wide Title 1 Plan.

**Financial Impact:**

There is no fiscal impact pertinent to this update. This update includes a reallocation of existing Title 1 funding.

**Attachments:**

VBCS Schoolwide Title 1 Plan (revised)

**11. Planning**

**11.1. Future Meetings**

**Quick Summary / Abstract:**

A Special Meeting of the Governing Board of Trustees is planned for **Thursday, June 22, 2017 at 6pm** for purposes of meeting with the superintendent search firm consultant.

A Special Meeting of the Governing Board of Trustees has been properly noticed and is scheduled for **Thursday, June 29, 2017 at 5pm** for adoption



of the 2017-18 District budget and Local Control Accountability Plan (LCAP).

A Special Meeting Meeting of the Governing Board of Trustees is planned for **Saturday, July 1, 2017 at 8:00am** for purposes of interviewing candidates for the position of superintendent.

The next regularly scheduled meeting of the Bonsall Unified School District Board of Trustees is **Thursday, July 13, 2017 at 5pm** in the Bonsall Community Center.

## **12. Adjournment**

### **Disability Information:**

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In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District governing Board, please contact the district office at 760-631-5200 (31505 Old River Road, Bonsall). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for person with disabilities. ----- In compliance with Government code Section 54957.5, non-exempt written materials related to an item on this agenda that are distributed to the Board within 72 hours before the meeting will be made available for public inspection at the District office during normal business hours and on the District website [[www.bonsallusd.com](http://www.bonsallusd.com)].

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