

Bonsall Unified School District Minutes

Regular Meeting of the Board of Trustees

June 15, 2017 5:00 PM

Bonsall Community Center

31505 Old River Road

Bonsall, CA 92003

Attendance Taken at 5:04 PM:

Present:

Dr. Erin English

Mr. Richard Olson

Dr. Sylvia Tucker

Absent:

Dr. Timothy Coen

Mr. Lou Riddle

Updated Attendance:

Dr. Timothy Coen was updated to present at: 5:09 PM

1. Call to Order and Roll Call

Minutes:

Clerk English called the meeting to order at 5:04PM. Members Tucker and Olson reported present, establishing a quorum. Members Riddle and Coen were absent. President Coen was expected shortly.

2. Public Comment on Closed Session Items

Minutes:

There were no public comments on Closed Session items.

3. Adjourn to Closed Session

Minutes:

Clerk English adjourned the meeting to Closed Session at 5:06PM.

4. Closed Session

Minutes:

President Coen joined Closed Session at 5:09PM.

4.1. The Board will consider the appointment, employment, evaluation of performance, discipline, transfer, or dismissal of employees. (Government Code 54957)

4.2. The Board will discuss its position regarding collective bargaining with the Bonsall Teachers Association and the California School Employees Association, Ch. #703 in order to direct the Superintendent as Chief Negotiator in the matter of BTA and CSEA contracts. (BP/BB9321 & Gov. Code 3549.1)

4.3. Conference with Legal Counsel - Existing Litigation (Gov. Code 54956.9(a))

4.4. Conference with Legal Counsel - Potential Litigation (Gov. Code 54956.9(a))

4.5. Conference with Real Property Negotiators (Gov.Code 54956.8) Property location: Parcels adjacent to 7350 West Lilac Road, Bonsall, CA 92003 Negotiating Party: Ocean Breeze Ranch, LLC Under Negotiations: Sale/Transfer

5. Regular Meeting Open Session

Minutes:

President Coen called the meeting to order at 6:45PM.

5.1. Roll Call and Establishment of Quorum

Minutes:

Members Olson, Tucker, English and Coen reported present.

5.2. Welcome to Guests and Pledge of Allegiance

Minutes:

President Coen led the pledge of allegiance.

5.3. Report on Closed Session

Minutes:

President Coen reported that items 4.1, 4.2, 4.3, 4.4 and 4.5 were considered.

President Coen reported that by a 4-0 vote the Board directed legal counsel to "initiate a lawsuit".

Also by a 4-0 vote, the Board voted to approve the Final Settlement and Mutual Release for Superior Court of California, County of San Diego, Case No. 37-2017-00004580-CU-MC-NC.

5.4. Approval of Current Agenda

Motion Passed: to approve current agenda with Item 8.5 being changed from Approve to Ratify; and, Item 9.11 being moved to the July 13 Regular Board Meeting. Passed with a motion by Mr. Richard Olson and a second by Dr. Erin English.

Absent Dr. Timothy Coen

Yes Dr. Erin English

Yes Mr. Richard Olson

Absent Mr. Lou Riddle

Yes Dr. Sylvia Tucker

5.5. Approval of Minutes for the Regular Meeting of May 11, 2017 and the Special Meeting of May 18, 2017

Motion Passed: Passed with a motion by Dr. Sylvia Tucker and a second by Mr. Richard Olson.

Yes Dr. Timothy Coen

Yes Dr. Erin English

Yes Mr. Richard Olson

Absent Mr. Lou Riddle

Yes Dr. Sylvia Tucker

6. Reports

6.1. Bonsall Elementary PTA, Bonsall West PTA, Vivian Banks Charter Council, Sullivan Middle PTSA, BHS Parent Organization (PING), and Bonsall Education Foundation (BEF)

Minutes:

DELAC: Hector Soto provided the Board with an overview of the 2016-17 school year advising that the Committee had witnessed great progress. At the last DELAC meeting, the Committee reviewed LCAP results. The benefit of summer school, particularly for English learners, was discussed with parents and how student attendance will help everyone meet their goals. DELAC is focused on having a functioning ELAC program at each site, with quarterly meetings scheduled. More support, more involvement, and better communication are key goals.

Sullivan has seen a tremendous effort by EL parents and families to be more involved. Over 30 parents attended the recent reclassification event honoring 18 students. DELAC sponsored a district-wide EL parent survey which enjoyed participation from 229 individuals. The overwhelmingly favorable results seemed to reaffirm the District's ongoing support of the BUSD English learner community. The District-sponsored Computers2SDKids program successfully equipped parents with the technology tools needed at home to support their children's educational goals.

There were no reports from BES PTA, BW PTA, VBCS, SMS PTSA, PING or BEF.

6.2. Bonsall Teachers Association and California School Employees Association, and Its Bonsall Chapter #703

Minutes:

BTA: President Jim Bursvold, on behalf of the BES teachers, thanked BES PTA for the donation of funds for classroom supplies. Mr. Bursvold thanked Dr. Cunningham for his years of service to the District and expressed his appreciation for their respectful working relationship. He further thanked the Board and District negotiating team for successfully reaching a Tentative Agreement with the teachers' association. BTA is looking forward to Board ratification of the Agreement later in the agenda. BTA held their annual elections and the results were as follows:

President: Julie Urquart-Anguiano

Vice President: Kelle Pato

Secretary: Stacy Pecore

Treasurer: Estee Backe

Site Reps: BES/Lauren Kennington; BHS/Emily Norling; BWE/Joey Stark; SMS/Krystin Martinelli; VBCS/Lee Anne Brahan

CSEA: No report

6.3. Management: Bonsall High; Sullivan Middle; Bonsall Elementary; Bonsall West Elementary; Vivian Banks Charter; Educational Services; Student Services; Technology, Facilities, Maintenance and Transportation; and, Pathways Academy Charter

Minutes:

Written reports for the June meeting were waived by the Superintendent.

SMS Principal Joseph Clevenger advised the board that in addition to the Gold

Ribbon School designation, Sullivan had also been recognized as a Title 1 Academic Achieving School. Sullivan is one of only two schools in the county to receive this honor. Mr. Clevenger sites the recognition as evidence that the District is doing great things for students, from elementary through the upper grades.

6.4. Assistant Superintendent

Minutes:

Mr. Pickering deferred his report to later in the agenda during which time he would present on budgetary items.

6.5. Superintendent

Minutes:

Willow Tree School, which operates under the Pathways Charter, will be closing their Fallbrook site at the end of June. They are looking for a new site within BUSD boundaries. Some investors are looking at 14 acres in Bonsall as a possible location.

Pathways has also moved out of the BUSD SELPA and into a CHELPA - Charter Special Education Local Plan Area - based out of the Sonoma County Office of Education which specializes in charter school special education services.

One new avenue to keep on eye on with charter schools is the ability to offer Adult Education. Pathways is now accredited to begin offering those types of classes.

6.5.1. Introduction: High School Student Board Member, Shawn McKenzie-Heck

Minutes:

Dr. Cunningham introduced Shawn McKenzie-Heck, BUSD's first Student School Board Member. Shawn will be a senior at BHS in 2017-18, and will begin his board term at the July 13 regular meeting.

6.6. Board Member Reports

Minutes:

Member Olson provided the other board members with a copy of the interim report relative to Item 9.11 which has been moved for to the next regular meeting in July for consideration.

Member Tucker reiterated her earlier comment that she would like to see enrollment reports from the principal's. She indicated a Master Schedule would also be helpful when reviewing the monthly Personnel Reports for ratification. Dr. Tucker would like to see an indication on the personnel report of where the person is being placed on the salary schedule and what that particular FTE will cost the District.

Further, she would like to see student participation in grants addressed on the agenda. The Board has had prior discussions about using students in grant research activities and Dr. Tucker believes this needs to be revisited. Her main concern is permitting students to be used for research purposes.

Member English complimented the Rube Goldberg activity at Bonsall High School. She also attended the play produced by BHS teachers Eddie Van Hoosier and Karina Calderon, a star-crossed lovers theme that was acted out beautifully by the students. The participation of teachers and staff at the SMS Farm2Table event was quite amazing - that staff would give up their personal time to support such an incredible fundraiser for their school and students was inspiring. Kudos to the event organizer PTSA parent Jenn Smith, held at the Ford home in Bonsall. Dr. English also attended the reclassification event at Sullivan and was overcome with emotion watching the students, dressed in their finest, receive recognition for such a huge accomplishment while their proud parents looked on.

President Coen congratulated the principals for getting through to the end of yet another school year. He also congratulated and welcomed Shawn McKenzie-Heck to the Board. He extended his gratitude to the negotiation team who allowed him to meet and share the feelings of the Board. He hopes this is the beginning of more open discussion between Board and the teachers.

6.6.1. Recognition

Minutes:

On behalf of the Board, Dr. Coen recognized Dr. Cunningham who is retiring after serving 9 years with the District as Superintendent. Dr. Coen noted there had been many challenges to navigate during Dr. Cunningham's tenure including building new schools, negotiations with bargaining teams and interactions with community groups among other things. He commended Dr. Cunningham for successfully wading through it all and, ultimately, increasing student performance which is always the top priority for the District. Dr. Cunningham was presented with a plaque, a custom-made succulent arrangement and a gift card to one of his favorite restaurants on the coast.

7. Public Comments

Minutes:

Requests to speak were received from the public:

1. Dan Beal: Willow Tree site
2. Joe Beyer: Student Board Member / Dr. Cunningham recognition

3. Vic Dervin: Items 9.9 and 9.10

8. Consent Agenda

Motion Passed: It is recommended the Governing Board approve and/or ratify the items on the Consent Agenda as presented. Passed with a motion by Dr. Erin English and a second by Dr. Sylvia Tucker.

Yes Dr. Timothy Coen

Yes Dr. Erin English

Yes Mr. Richard Olson

Absent Mr. Lou Riddle

Yes Dr. Sylvia Tucker

8.1. Ratification of Personnel Registers

8.2. Ratification of Cafeteria Revolving Cash Report

8.3. Ratification of Revolving Cash, Collection Advice (May 2017) and Clearing Account (April 2017)

8.4. Approval of Agreement with Santa Fe Paving for Asphalt Work at Sullivan Middle School

8.5. Approval of Proposal from CTE for Laboratory of Record Services for the ADA Ramp at Bonsall Elementary School

8.6. Ratification of the Literacy Grant Agreement between the Bonsall Unified School District and the San Diego County Superintendent of Schools

8.7. Ratification of Mini-Grant Agreement between San Diego State University Research Foundation and BUSD

8.8. Approval of Agreement for Special Services with School Services of California

8.9. Approval of General System Data Agreement with San Diego County Health and Human Services Agency for CALWIN Web Inquiry Access

8.10. Approval of Independent Contractor Agreement with Tom Krzmarzick for Budget Review and Analysis Services

9. Discussion/Action Items

9.1. Presentation: Report by Bonsall USD Energy Manager - Indoor Environmental Services

Minutes:

Desiree Escandon of Indoor Environmental Services presented a report on the energy management implementations within the District being funded by the California Clean Energy Jobs Act (Prop 39).

9.2. Presentation: Local Control and Accountability Plan (LCAP)

Minutes:

Janet Whiddon presented the proposed 2017-18 Local Control and Accountability Plan and provided some recent updates to data.

9.3. Public Hearing: 2017-18 Local Control and Accountability Plan (LCAP) Opened: _____ Closed: _____

Minutes:

Public Hearing Opened: 7:45PM

There were no speakers.

Public Hearing Closed: 7:46PM

9.4. Presentation: 2017-18 District Budget

Minutes:

Mr. Pickering presented the proposed 2017-18 District Budget.

9.5. Public Hearing: Proposed 2017-18 Budget for Bonsall Unified School District Opened: _____ Closed: _____

Minutes:

Public Hearing Opened: 8:12PM

There were no public speakers.

Public Hearing Closed: 8:13PM

9.6. Consideration of Possible FY2017-18 Budget Reductions

Minutes:

Presented by Assistant Superintendent Pickering for a FIRST READING. Item will return in July for action.

9.7. High School Construction Update

Minutes:

David Medcalf provided the Board with updates to the ongoing environmental testing at the Gird Road property. Mr. Medcalf also explained the purpose and outcome of the June 14 Public Scoping Meeting.

Mr. Pickering advised that, upon the Board's direction, a Letter of Intent had been sent by the District to representatives of Ocean Breeze LLC informing of the District's interest in negotiating certain parcels adjacent to Sullivan Middle School.

9.8. Approve Proposal from Kunzman Associates, Inc. for Expanded Traffic Report Study Information

Motion Passed: It is recommended the Governing Board approve the proposal from Kunzman Associates, Inc. for an expanded traffic report study. Passed with a motion by Dr. Erin English and a second by Dr. Timothy Coen.

Yes Dr. Timothy Coen

Yes Dr. Erin English

Yes Mr. Richard Olson

Absent Mr. Lou Riddle

No Dr. Sylvia Tucker

9.9. Approve Erickson-Hall Construction Co. for the Work of RFP BUSD 410-07 in accordance with AB 2316.

Motion Passed: It is recommended the Governing Board table Items 9.9 and 9.10 to the next meeting. Passed with a motion by Mr. Richard Olson and a second by Dr. Erin English.

Yes Dr. Timothy Coen

Yes Dr. Erin English

Yes Mr. Richard Olson

Absent Mr. Lou Riddle

Yes Dr. Sylvia Tucker

Minutes:

After significant Q and A discussion between the Board and Mr. Medcalf, a motion was made and seconded to table the discussion regarding Items 9.9 and 9.10 until the next meeting.

9.10. Approve Proposal from Baker Nowicki for Schematic Estimating

Motion Passed: It is recommended the Governing Board table Items 9.9 and 9.10 to

the next meeting. Passed with a motion by Mr. Richard Olson and a second by Dr. Erin English.

Yes Dr. Timothy Coen
Yes Dr. Erin English
Yes Mr. Richard Olson
Absent Mr. Lou Riddle
Yes Dr. Sylvia Tucker

Minutes:

After significant Q and A discussion between the Board and Mr. Medcalf, a motion was made and seconded to table the discussion regarding Items 9.9 and 9.10 until the next meeting.

9.11. Acknowledgement of Receipt of Community Site Selection Interim Report

Minutes:

Upon unanimous action by the Board during consideration of Item 5.4, this item (9.11) was moved to the July regular board meeting agenda.

9.12. SECOND READING: Consideration of Guidelines to Create a District Committee to Identify & Analyze New School Campus Site

Minutes:

Mr. Pickering presented the item for discussion. No action taken.

9.13. Approval of Tentative Agreement Between the Bonsall Unified School District and the Bonsall Teachers Association FY 2016-17

Motion Passed: It is recommended the Governing Board approve of a 2% increase adjustment to the Certificated Salary Schedule for 2016-17 Passed with a motion by Mr. Richard Olson and a second by Dr. Erin English.

Yes Dr. Timothy Coen
Yes Dr. Erin English
Yes Mr. Richard Olson
Absent Mr. Lou Riddle
Yes Dr. Sylvia Tucker

9.14. Authorize the Superintendent or Assistant Superintendent to Approve the Purchase of New Vans for Special Education Transportation Needs

Motion Passed: It is recommended the Governing Board authorize the Superintendent or Assistant Superintendent to approve the purchase of new vans for special education transportation needs within the general parameters of Options

1, 2, or 3, not to exceed \$147,000. Passed with a motion by Mr. Richard Olson and a second by Dr. Sylvia Tucker.

Yes Dr. Timothy Coen

Yes Dr. Erin English

Yes Mr. Richard Olson

Absent Mr. Lou Riddle

Yes Dr. Sylvia Tucker

9.15. FIRST READING: Approval of Dual Enrollment Partnership Agreement (2017-2020)with Palomar Community College District for College and Career Access Pathways (CCAP)

Minutes:

Principal Lee Fleming received questions from the Board which she will address and provide additional information to the Board via the July 13 agenda.

9.16. FIRST READING: Consideration of CSBA Policy Updates (May 2017)

Minutes:

Dr. Cunningham presented proposed board policy updates for the Board's consideration. No action taken.

9.17. Consideration of Formation of JPA Authorizing District Participation in Pooled GO Bond Program

Minutes:

Dr. Cunningham presented information to the Board regarding the opportunity to participate in a pooled GO Bond Program. No action taken.

9.18. Clarification of Public Participation Opportunities During Board Meeting to Include Public Comment at Time Agenda Item is Announced

Motion Passed: It is recommended the Public Comment Questionnaire be modified to include two opportunities for addressing the Board: during the general Public Comment item; or, for items on the agenda, at the time the item is announced on the agenda and prior to any Board discussion. Passed with a motion by Dr. Erin English and a second by Dr. Sylvia Tucker.

Yes Dr. Timothy Coen

Yes Dr. Erin English

Yes Mr. Richard Olson

Absent Mr. Lou Riddle

Yes Dr. Sylvia Tucker

10. Action

10.1. Ratification of Commercial Warrant Report

Motion Passed: It is recommended the Governing Board ratify the commercial warrants as presented. Passed with a motion by Dr. Sylvia Tucker and a second by Mr. Richard Olson.

Yes Dr. Timothy Coen
Yes Dr. Erin English
Yes Mr. Richard Olson
Absent Mr. Lou Riddle
Yes Dr. Sylvia Tucker

10.2. Ratification of Purchase Order Report

Motion Passed: It is recommended the Governing Board ratify the Purchase Order Report as presented. Passed with a motion by Dr. Sylvia Tucker and a second by Mr. Richard Olson.

Yes Dr. Timothy Coen
Yes Dr. Erin English
Yes Mr. Richard Olson
Absent Mr. Lou Riddle
Yes Dr. Sylvia Tucker

10.3. Authorization to Renew Annual Instructional, Non-Instructional, Assessment, Software and Membership Agreements for the 2017-2018 Fiscal Year

Motion Passed: It is recommended the Governing Board authorize renewal of annual instructional, non-instructional, assessment, software and membership agreements for the fiscal year 2017-18. Passed with a motion by Dr. Erin English and a second by Mr. Richard Olson.

Yes Dr. Timothy Coen
Yes Dr. Erin English
Yes Mr. Richard Olson
Absent Mr. Lou Riddle
Yes Dr. Sylvia Tucker

10.4. Approval of Increased Monthly Fee for Sullivan Middle School (SMS) After-school Program

Motion Passed: It is recommended the Governing Board increase the rate for after-school care at Sullivan Middle School from \$100 per month to \$150 per month, with

an alternative fee structure implemented for SMS students waiting less than an hour for a BHS sibling. Passed with a motion by Mr. Richard Olson and a second by Dr. Sylvia Tucker.

Yes Dr. Timothy Coen
Yes Dr. Erin English
Yes Mr. Richard Olson
Absent Mr. Lou Riddle
Yes Dr. Sylvia Tucker

10.5. Approval of the 2016-17 District Title I Allocation Plan (Revised)

Motion Passed: It is recommended the Governing Board approve the 2016-17 Title I District Allocation Plan (Revised). Passed with a motion by Dr. Sylvia Tucker and a second by Mr. Richard Olson.

Yes Dr. Timothy Coen
Yes Dr. Erin English
Yes Mr. Richard Olson
Absent Mr. Lou Riddle
Yes Dr. Sylvia Tucker

10.6. Approval of Vivian Banks Charter School (VBCS) Charter Update (June 2017)

Motion Passed: It is recommended that the BUSD Board of Trustees approve the Vivian Banks Charter School Charter Update. Passed with a motion by Mr. Richard Olson and a second by Dr. Erin English.

Yes Dr. Timothy Coen
Yes Dr. Erin English
Yes Mr. Richard Olson
Absent Mr. Lou Riddle
Yes Dr. Sylvia Tucker

10.7. Approval of Vivian Banks Charter School School-wide Title I Plan (June 2017)

Motion Passed: It is recommended that the BUSD Board of Trustees approve the Vivian Banks School-wide Title 1 Plan Passed with a motion by Mr. Richard Olson and a second by Dr. Erin English.

Yes Dr. Timothy Coen
Yes Dr. Erin English
Yes Mr. Richard Olson
Absent Mr. Lou Riddle
Yes Dr. Sylvia Tucker

11. Planning

11.1. Future Meetings

Minutes:

The following meeting dates were confirmed:

Special Meeting: Thursday, June 22 at 6pm

Special Meeting: Thursday, June 29 at 5pm

Regular Meeting: Thursday, July 13 at 5pm

All meetings are scheduled to take place in the Bonsall Community Center.

Due to the lack of availability of two board members on July 1, Member English requested the Board consider a different date for the Special Meeting currently planned for July 1, for purposes of interviewing superintendent candidates. No action was taken.

12. Adjournment

Minutes:

President Coen adjourned the meeting at 9:46pm.

Board President

Board Clerk